

Decision Recording Form

Title	Fire reinstatement works at Cemetery Road, Ipswich.	Decision Maker	Assistant Director – Housing & Communities
Date of decision	12/09/2023	Source of authority	Officer Delegation Scheme Part 3, section 5, Paragraph 8.2 and Contract Standing Orders Part 4, Section 7, Paragraph 2.11 & 2.12
Date of Publication			

Background and Reason for decision

Why it is being made listing reasons for the decision.

A procurement process using Suffolk e-sourcing was completed for the services of a contractor to complete fire reinstatement works at Cemetery Road, Ipswich.

The works are required following a fire at the property on Cemetery Road.

The successful contractor (Mixbrow Construction) bid was £23,927.30.

The tender was evaluated on 60% price and 40% quality.

Alternative options considered and why rejected.

On completion of the tendering process the successful contractor provided the most advantageous tender submission to the Council.

List any background documents.

Not applicable

Any Crime & Disorder, Equality, Social Value in Contracts, HR, Legal, Financial, ICT or Property implications

None

Anyone who has been consulted during the decision-making process.

The tender requirement was advertised using Suffolk e-sourcing system.

Conflict of interest	N/A	Relevant Portfolio(s)	Housing				
ALL WARDS	<i>Use a Y in this box if all wards are affected</i>	<i>Use a Y in the table below to mark the wards affected if not all wards</i>					
NW	NE	CENTRAL	SW	SE			
Castle Hill	Bixley	Alexandra	Bridge	Gainsborough			
Whitton	Rushmere	St Margaret's Y	Gipping	Holywells			
Whitehouse	St John's	Westgate	Sprites	Priory Heath			
			Stoke Park				
Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk			Admin use only.				